

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1   3
2. AMENDMENT/MODIFICATION NO. 15	3. EFFECTIVE DATE 14-Jul-2011	4. REQUISITION/PURCHASE REQ. NO. 1300206543	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY Naval Sea Systems Command (NAVSEA) BUILDING 197, ROOM 5w-27301333 ISAAC HULL AVENUE SE WASHINGTON NAVY YARD DC 20376-2040 nicole.gerow@navy.mil 202-781-1088	CODE N00024	7. ADMINISTERED BY (If other than Item 6) DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342	CODE S2404A

Naval Sea Systems Command (NAVSEA)  
BUILDING 197, ROOM 5w-27301333 ISAAC HULL AVENUE SE  
WASHINGTON NAVY YARD DC 20376-2040  
nicole.gerow@navy.mil 202-781-1088

DCMA Manassas  
10500 BATTLEVIEW PARKWAY, SUITE 200  
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Excet, Inc. 8001 Braddock Road, Suite 105 Springfield VA 22151	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-06-D-4862-EH01
	10B. DATED (SEE ITEM 13) 25-Sep-2008
CAGE CODE 383L6	FACILITY CODE

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input checked="" type="checkbox"/>	mutual agreement of the parties
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print) Richard Matuszko, Authorized Company Representative		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lindsay A Alexander, Contracting Officer	
15B. CONTRACTOR/OFFEROR /s/Richard Matuszko (Signature of person authorized to sign)	15C. DATE SIGNED 14-Jul-2011	16B. UNITED STATES OF AMERICA BY /s/Lindsay A Alexander (Signature of Contracting Officer)	16C. DATE SIGNED 14-Jul-2011

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## GENERAL INFORMATION

The purpose of this modification (15) to Task Order N00178-06-D-4862-EH01 is to exercise and incrementally fund CLIN 4100AA.

Accordingly said Task Order is hereby modified as follows:

1) Under Section B, Supplies and Services:

a. Incrementally fund CLIN 4100AA as follows:

<u>CLIN</u>	<u>4100AA</u>	<u>Est. Cost</u>	<u>Fixed Fee</u>	<u>CPF</u>
<b>Funding</b>	From	\$0	\$0	\$0
	By	\$142,980	\$7,020	\$150,000
	To	\$142,980	\$7,020	\$150,000

2) Under Section F, Deliveries or Performance, the period of performance for CLIN 4100AA is updated as follows:

<u>CLIN</u>	<u>From</u>	<u>To</u>
4100AA	9/23/2010 – 9/22/2011	6/30/2011 – 11/30/2011

3) Under Section G, Contract Accounting Data, update as follows:

MOD 15

4100AA 1300206543 150000.00

LLA :AJ 1711804 8B2B 251 V4R00 0 050120 2D 000000 A00000761089

MOD 15 Funding 150000.00

Cumulative Funding 766632.00

A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from \$856,632.00 by \$150,000.00 to \$1,006,632.00.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
4100AA	O&MN,N	0.00	150,000.00	150,000.00

The total value of the order is hereby increased from \$951,077.00 by \$287,137.00 to \$1,238,214.00.

CLIN/SLIN	From (\$)	By (\$)	To (\$)
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4100AA

0.00

287,137.00

287,137.00

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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
-----						
1100	Task 2 - Environmental Acquisition Program Support					\$800,365.00
1100AA	Task 2 - Provide environmental Acquisition Program Support for Sea 04RE. Base Year. See Note A. (TBD)	1.0	LO	\$131,791.00	\$6,457.00	\$138,248.00
1100AB	Task 2 - Provide Environmental Acquisition Program Support for Sea 04RE. Option Year 1. See Note B. (O&MN,N)	1.0	LO	\$226,843.00	\$11,157.00	\$238,000.00
1100BA	Task 2 - Provide Environmental Acquisition Program Support for Sea 04RE. Option Year 1. See Note B. (TBD)	1.0	LO	\$53,493.00	\$2,624.00	\$56,117.00
1100BB	Task 2 - Provide Environmental Acquisition Program Support for Sea 04RE. Option Year 1. See Note B. (O&MN,N)	1.0	LO	\$331,727.00	\$16,273.00	\$348,000.00
1100BC	Task 2 - Provide Environmental Acquisition Program Support for Sea 04RE. Option Year 1. See Note B. (O&MN,N)	1.0	LO	\$19,066.00	\$934.00	\$20,000.00

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
-----				
3100	Other Direct Cost			\$19,550.00

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3100AA	Other Direct Costs in support of SLIN 1100AA. Base Year. (TBD) Option	1.0 LO	\$2,550.00
3100AB	Other Direct Costs in Support of SLIN 1100AB. Option Year 1. (O&MN,N)	1.0 LO	\$8,000.00
3100BA	Other Direct Costs in Support of SLIN 1100BA. Option Year 1. (TBD)	1.0 LO	\$9,000.00

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
-----	-----	-----	-----	-----	-----	-----
4100	Task 2 - Environmental Acquisition Program Support					\$1,293,224.00
4100AA	Task 2 - Provide environmental Acquisition Program Support for Sea 04RE. Award Term Year 1. See Note C. (O&MN,N)	1.0	LO	\$273,699.00	\$13,438.00	\$287,137.00
4100AB	Task 2 - Provide environmental Acquisition Program Support for Sea 04RE. Award Term Year 1. See Note C. (OTHER)	1.0	LO	\$71,490.00	\$3,510.00	\$75,000.00
4100AC	Task 2 - Provide environmental Acquisition Program Support for Sea 04RE. Award Term Year 1. See Note C. (O&MN,N)	1.0	LO	\$53,581.00	\$2,631.00	\$56,212.00
4100BA	Task 2 - Provide environmental Acquisition Program Support for Sea 04RE. Award Term Year 2. See Note C. (TBD)	1.0	LO	\$410,777.00	\$20,169.00	\$430,946.00

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Option

4100CA	Task 2 - Provide environmental Acquisition Program Support for Sea 04RE. Award Term Year 3. See Note C. (TBD) Option	1.0 LO	\$423,151.00	\$20,778.00	\$443,929.00
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For ODC Items:

Item	Supplies/Services Qty	Unit	Est. Cost
6100	Other Direct Costs		\$36,800.00
6100AA	Other Direct Costs in support of SLIN 4100AA. (TBD) Option	1.0 LO	\$9,000.00
6100AB	Other Direct Costs in support of SLIN 4100AC. (O&MN,N)	1.0 LO	\$2,500.00
6100BA	Other Direct Costs in support of SLIN 4100BA. (TBD) Option	1.0 LO	\$12,650.00
6100CA	Other Direct Costs in support of SLIN 4100CA. (TBD) Option	1.0 LO	\$12,650.00

Note A - For Firm SLIN 1100AA a Lot is defined as the efforts required to perform the requirements of the Statement of Work in Section C for the period of performance specified (25-Sep-08 through 24-Sep-09).

Note B - For option SLIN 1100BA a Lot is defined as the efforts required to perform the Statement of Work in Section C for the period of performance 24-Sep-09 through 23-Sep-10.

Note C - For Award Term SLINs 4100AA, 4100BA, 4100CA a Lot is defined as the efforts required to perform the Statement of Work in Section C for the period of performance specified below:

SLIN	POP
4100AA	23-Sep-10 through 22-Sep-11
4100BA	22-Sep-11 through 21-Sep-12
4100CA	21-Sep-12 through 20-Sep-13

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SLINs 1100AA, 1100BA, 4100AA - 4100CA, 3100AA, 3100BA, 6100AA - 6100CA are cost type.

CONTRACT SUMMARY FOR PAYMENT OFFICE (FIXED PRICE) (FEB 1997)

PAYMENTS OF FEE (S) (COMPLETION) (NAVSEA) (MAY 1993)(Applicable to SLINs 1100AA, 1100BA, 4100AA - 4100CA)

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, "fixed fee" in cost-plus-fixed-fee type contracts for completion and phase type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be equal to 8% of the allowable cost of each invoice submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable (percentage of fee is based on fee dollars divided by estimated cost dollars, including facilities capital cost of money). Total fee (s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract.

(c) In the event of discontinuance of the work under this contract, or any specified phase of the contract, in accordance with the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22) or "LIMITATION OF COST" (FAR 52.232-20), as applicable, the fee shall be equitably adjusted by mutual agreement to reflect the diminution of work. If the adjusted fee is less than the sum of all fee payments made to the Contractor under this contract, the Contractor shall repay the excess amount to the Government. If the adjusted fee exceeds all payments made to the Contractor under this contract, the Contractor shall be paid the additional amount, subject to the availability of funds. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract at the time of the discontinuance of work.

(d) Fee(s) withheld pursuant to the terms and conditions of this contract shall not be paid until the contract has been modified to reduce the fee(s) in accordance with paragraph (c) above, or until the Procuring Contracting Officer has advised the paying office in writing that no fee adjustment is required.

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### SECTION C DESCRIPTIONS AND SPECIFICATIONS

#### 1. BACKGROUND

NAVSEA 04RE is responsible for providing management, policy and guidance for NAVSEA environmental and occupational safety and health programs, including among others environmental compliance, hazardous material control and management, pollution prevention (P2), occupational safety and health (OSH), environmental and OSH assessments and environmental planning and analysis of environmental and safety impacts across product life cycles at NAVSEA shore activities. NAVSEA 04RE provides environmental and occupational safety and health program support to NAVSEA affiliated Program Executive Offices (PEOs), NAVSEA Program Managers (PMs), Naval Shipyards, Warfare Centers and Supervisors of Shipbuilding, Conversion and Repair, USN (SUPSHIPS).

This is a performance based statement of work and the following work parameters apply:

**For Task Two**, Environmental Acquisition Program Support, the Contractor shall provide for coordination of technical and operational reviews, comments, and documentation development within the required time periods to support the reviews and updates of Programmatic Environmental Safety and Health Evaluations (PESHEs) and other environmental requirements established by NAVSEA 04REA. Technical and management support shall be provided for NAVSEA 04REA's development, review, approval, and issuance of documents and efforts identified in Task Two. The Contractor shall conduct for and report on technical studies, identify program risks, recommend solutions, and assist NAVSEA 04REA in developing short and long-range planning schedules to implement a sound environmental, safety, and health program for use in acquisition programs.

#### THE FOLLOWING APPLIES TO ALL TASKS:

**PERFORMANCE OBJECTIVE** – The contractor shall provide knowledgeable experts to keep pace with the changing climate, and provide the Navy task manager(s) advice on issues or topics affecting NAVSEA 04RE's day-to-day performance of the above described mission. The contractor is responsible for providing a staff led by a lean management team.

#### PERFORMANCE STANDARD:

1. Timeliness – Deliver all data deliverable products and Contractor technical advice and recommendations within deadlines identified by this task order and CDRLs/deliverables.
2. Accuracy – All data deliverables and contractor advice and recommendations to NAVSEA 04RE shall be factually and technically accurate, complete and IAW NAVSEA and Navy Standards and policy and CDRLs/deliverables.
3. Other standards and deliverables as mutually agreed to by both the government and the contractor.

**ACCEPTABLE QUALITY LEVEL: Quality** – Data deliverables shall be free of spelling errors, grammatically correct, in the correct format, and fully coordinated with any stakeholders prior to delivery. All data deliverables must be fully compatible with Microsoft Word, Excel, PowerPoint, Access, Microsoft Project and other Navy-Marine Corps Intranet-compatible formats. All data deliverables shall become the property of the government upon delivery and the government shall have unlimited license rights in the data.

**MONITORING METHOD:** The Government will review and assess data deliverables and products as well as periodic reports from the contractor delivered in accordance with CDRL A007 of work accomplished, including reports submitted every month that summarizes active and completed tasks for the prior month. The Government will also

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complete a comprehensive assessment of the Contractor's performance at least once every six months and will file a CPARS reports on the Contractor's performance.

**SECURITY:** The work performed under this Task Order is unclassified. Contractor personnel performing work under this Task Order shall have, at a minimum, a Confidential security clearance to provide programmatic support and to access computer systems at the Washington Navy Yard. All ADP positions required for database support must conform to DoD 5200.2R requirements, which identify National Agency guidance and ADP Position Categories.

**TRAVEL:** Unless otherwise indicated, periodic short-duration travel may be required during the performance of these tasks. Anticipate a maximum amount of travel of five trips per year of 5 days each. All travel required under this Task Order will be within CONUS.

**SPECIFIC TASKS:** The contractor shall provide qualified personnel, materials, facilities, equipment, test instrumentation, data collection and analysis, hardware and software, and other services for the following efforts:

**Task 2: Environmental Acquisition Program Support**

2.1 - Acquisition Document Identification, Collection and Review (30%). The Contractor shall:

- o coordinate with NAVSEA 04REA to ensure acquisition documents and acquisition related activities include the appropriate level of ESOH requirements over the acquisition program life cycle;

- o conduct analyses and periodic reviews of program-related acquisition documentation;

- documents required for review include Acquisition Strategies (AS), Test and Evaluation Master Plan (TEMP), Integrated Logistics Plan, Risk Management Plan, Performance Specifications, and Contract Documentation, etc.;

- o coordinate with the NAVSEA 04REA Environmental Manager to identify and collect the following acquisition documents for review and update to ensure adequate level of ESOH requirements are integrated and included at the necessary time in the acquisition program;

- Mission Need Statement (MNS),
- Operational Requirements Document (ORD),
- Initial Capabilities Document (ICD),
- Capabilities Development Document (CDD),
- Acquisition Strategy (AS),
- Test and Evaluation Master Plan (TEMP),
- Integrated Logistics Plan,
- Risk Management Plan, and
- Performance Specifications.
- ESOH Management Plan,
- HSI,

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- Hazardous Materials Management Plan,
- Pollution Prevention Plan,
- National Environmental Policy Act (NEPA) Program Plan,
- ESOH Compliance Plan,
- Demilitarization and Disposal Plan,
- ESOH Risk Tracking Log,
- Systems Safety Program Plan, and
- Explosives Safety Program Plan.

o assist the NAVSEA 04REA Environmental and Acquisition Program Manager in implementing PESHE requirements, and updating the PESHE, as well as related ESOH documentation in support of the milestone review process and total ESOH integration to communicate ESOH status, identify actions taken to date, proposed actions, associated risks, and any mitigation accepted and implement by the Program Manager.

DELIVERABLES:

- o identify and collect acquisition documents for review and update;
- o analyses of program related acquisition documentation;
- o draft update of PESHE and related ESOH documentation in support of milestone review process.

2.2 – Environmental Program Review and Support (30%). The Contractor shall:

o provide acquisition support and technical analyses to the planning, testing, operational, and disposal actions potentially affected by ESOH regulations;

o review acquisition programs to ensure they are compliant with OPNAV occupational safety and health requirements for NAVSEA 04REA;

o support the planning, coordination, and review of programs and tests that may affect, or be affected by, environmental, safety, and health requirements. These programs include Hazardous Materials Management Program, Pollution Prevention Program, Systems Safety Program, Environmental Compliance Program, National Environmental Policy Act (NEPA) Program Plan, and Explosives Safety Program;

o assist NAVSEA 04REA to identify and manage life cycle actions that require ESOH compliance to ensure successful program action execution, reduce risks, and prevent schedule delay;

o support NAVSEA 04REA identification and inclusion of environmental compliance requirements into mission planning tools; and

o support Acquisition Program Integrated Product Teams (IPTs) to ensure integration of applicable ESOH

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requirements. IPTs that may require ESOH representation include systems engineering, test and evaluation, cost, logistics, and supportability.

DELIVERABLES:

- o assessment of acquisition programs for compliance with OPNAV occupational safety and health requirements;
- o technical analyses for planning, testing, operational, and disposal actions;
- o identification of environmental compliance requirements into mission planning tools; and
- o identification/management of life cycle actions requiring ESOH compliance.

2.3 - Programmatic Environmental Safety and Health Evaluation (PESHE) Review and Update (20%). The Contractor shall:

- o assist NAVSEA 04REA implementation and update of the PESHE and related ESOH programs in support of acquisition programs; and
- o provide PESHE and ESOH document management, communicate ESOH status to NAVSEA 04REA and related acquisition program, identify actions taken to date, proposed actions, associated risks, and any mitigation accepted and implemented by the Program Manager. Elements of the PESHE include environmental compliance, NEPA, hazardous material, systems safety and health, explosive safety, and pollution prevention;

DELIVERABLES:

- o updated PESHE and related ESOH program documentation; and
- o PESHE/ESOH document management.

2.4 - National Environment Policy Act (NEPA) (10%). The Contractor shall:

- o support NAVSEA 04REA on NEPA matters as they may affect acquisition programs and associated proposed actions;
- o identify programmatic and technical issues, provide analyses and recommended solutions, and develop documentation in support of environmental planning for test and evaluation, deployment, and training activities for NAVSEA 04REA;
- o review, update, and provide NEPA Program Plan to support the acquisition life cycle (e.g., test and evaluation phase, operational phase); and
- o assist in conducting technical studies, identify and analyze program risks, provide recommended solutions, and develop recommended short and long-range planning strategies that will ensure implementation of a sound NEPA program.

DELIVERABLES:

- o analyses and draft documentation supporting environmental planning for test and evaluation, deployment, and training activities; and
- o updated NEPA Program Plan supporting the acquisition life cycle.

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2.5 - Acquisition Program Managers Guide (PM Guide) (10%). The Contractor shall:

o support the design, maintenance, and update of electronic databases, tools, and/or training materials for NAVSEA 04REA; and

o support NAVSEA 04REA effort to determine current acquisition program status and requirements.

**DELIVERABLES:**

- o updated environmental electronic databases and training materials; and
- o current acquisition program status and requirements.

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## **SECTION D PACKAGING AND MARKING**

Section D Requirements shall be in accordance with SECTION D of the IDIQ MAC Contract

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance for All Items will be in accordance with Section E of the SEAPORT Multiple Award IDIQ contract

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through 12 months thereafter, estimated at:

1100AA	9/25/2008 - 9/24/2009
1100AB	9/21/2009 - 12/18/2009
1100BA	9/24/2009 - 9/23/2010
1100BB	12/19/2009 - 12/18/2010
1100BC	4/14/2010 - 9/30/2011
3100AB	8/7/2009 - 12/18/2009
3100BA	9/24/2009 - 9/23/2010
4100AA	6/30/2011 - 11/30/2011
4100AB	12/18/2010 - 9/30/2011
4100AC	2/10/2011 - 9/30/2011
6100AB	2/10/2011 - 9/30/2011

The period of performance for the following option items are from date of option exercise through 12 months thereafter, estimated at:

3100AA	9/21/2009 - 11/13/2009
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The period of performance for the following award-term items are from date of option exercise through 12 months thereafter, estimated at:

4100BA	9/22/2011 - 9/21/2012
4100CA	9/21/2012 - 9/20/2013
6100AA	9/23/2010 - 9/22/2011
6100BA	9/22/2011 - 9/21/2012
6100CA	9/21/2012 - 9/20/2013

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Services to be performed hereunder will be provided at (insert specific address and building etc.)

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## SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager  
Linda J. Rucker, SEA 04REF  
1333 Isaac Hull Ave SE  
Washington Navy Yard, DC 20376-1210  
linda.rucker@navy.mil  
202-781-1807

INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES (Applicable to SLINs 1000AA, 1000BA, 1100AA, 1100BA, 1200AA, 1200BA, 4000AA - 4000CA, 4100AA - 4100CA, 4200AA - 4200CA, 3000AA, 3000BA, 3100AA, 3100BA, 3200AA, 3200BA, 6000AA - 6000CA, 6100AA - 6100CA, and 6200AA - 6200CA) Invoices for services rendered under this Contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

The vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the internet at <https://wawftraining.eb.mil>. Obtain additional information and support at [www.dcmamil](http://www.dcmamil), from your ACO or by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

Select the Cost Voucher within WAWF as the invoice type.

Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF.

Attachments created in any Microsoft Office product are attachable to the invoice in WAWF.

The following information regarding NAVSEA is provided for completion of the invoice in WAWF:

WAWF Invoice Type Cost Voucher

Issuing Office N00024

Administration Office TBD

DCAA TBD

Service Approver N00024

Inspector None

Service Acceptor None

LPO DODAAC: None

Paying Office: TBD

Upon submittal, use the Add Additional Email Notification feature to notify the following individuals that an invoice has been submitted:

Task Order Manager: [Linda.Rucker@navy.mil](mailto:Linda.Rucker@navy.mil)

The contractor shall submit invoices for payment per contract terms.

The Government shall process invoices for payment per contract terms.

Upon submittal, use the Add Additional Email Notification feature to notify the following individuals that an invoice has been submitted:

Task Order Manager: [Linda.Rucker@navy.mil](mailto:Linda.Rucker@navy.mil)

The contractor shall submit invoices for payment per contract terms.

The Government shall process invoices for payment per contract terms.

INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES (Applicable to SLINs 2000AA, 2000BA, 2100AA, 2100BA, 5000AA - 5000CA, and 5100AA - 5100CA)

Invoices for services rendered under this Contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

The vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the internet at <https://wawftraining.eb.mil>. Obtain additional information and support at [www.dcmamil](http://www.dcmamil), from your ACO or by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

Select the 2-in-1 Invoice within WAWF as the invoice type. The 2-in-1 Invoice prepares the Material Inspection and Receiving Report, DD Form 250, and invoice in one document. Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF.

The following information regarding NAVSEA is provided for completion of the invoice in WAWF:

WAWF Invoice Type 2-n-1

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Issuing Office DODAAC N00024

Admin DODAAC: <Insert the UIC of the activity who administers the contract>

Inspector DODAAC (if applicable) None

Acceptor DODAAC: N00024

LPO DODAAC: None

PAY DODAAC: <Insert the UIC of the activity who pays the contract>

The contractor shall submit invoices for payment per contract terms.

The Government shall process invoices for payment per contract terms.

Upon submittal, use the Add Additional Email Notification feature to notify the following individuals that an invoice has been submitted: [Linda.Rucker@navy.mil](mailto:Linda.Rucker@navy.mil)

Accounting Data

SLINID	PR Number	Amount
1100AA	N0002408NR55587	105920.00

LLA :  
AA See attached FADS

BASE Funding 105920.00  
Cumulative Funding 105920.00

MOD 05 Funding 0.00  
Cumulative Funding 105920.00

MOD 06 Funding 0.00  
Cumulative Funding 105920.00

MOD 07 Funding 0.00  
Cumulative Funding 105920.00

MOD 08

1100BB	N0002410MR55211	20000.00
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LLA :  
AD 1100 BB AD 17 0 1804 8B2B 251 SA S04 0 068342 2D 000000 12BE0 000 0E00  
Standard Number: N0002410RA08B2B

MOD 08 Funding 20000.00  
Cumulative Funding 125920.00

MOD 09

1100BB	N0002410MR55211	68000.00
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LLA :  
AD 17 0 1804 8B2B 251 SA S04 0 068342 2D 000000 12BE0 000 0E00  
Standard Number: N0002410RA08B2B

3100BA	N0002410MR55258	7000.00
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LLA :  
AE 17 0 1804 8B2B 252 SA S04 0 068342 2D 000000 12BE0 000 0E00  
Standard Number: N0002410RA08B2B

MOD 09 Funding 75000.00  
Cumulative Funding 200920.00

MOD 10

1100BB	N0002410MR55211	68000.00
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LLA :  
AD 17 0 1804 8B2B 251 SA S04 0 068342 2D 000000 12BE0 000 0E00  
Standard Number: N0002410RA08B2B

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1100BC 20000.00  
 LLA :  
 AF AE 17 0 1804 8B5B 251 SA S04 0 068342 2D 000000 15B12 000 0120

3100BA N0002410MR55258 2000.00  
 LLA :  
 AE 17 0 1804 8B2B 252 SA S04 0 068342 2D 000000 12BE0 000 0E00  
 Standard Number: N0002410RA08B2B

MOD 10 Funding 90000.00  
 Cumulative Funding 290920.00

MOD 11

1100BB N0002410MR55211 192000.00  
 LLA :  
 AD 17 0 1804 8B2B 251 SA S04 0 068342 2D 000000 12BE0 000 0E00  
 Standard Number: N0002410RA08B2B

MOD 11 Funding 192000.00  
 Cumulative Funding 482920.00

MOD 12 Funding 0.00  
 Cumulative Funding 482920.00

MOD 13

4100AB N0002411MR55134.00 75000.00  
 LLA :  
 AG 97 X 4930 NH6A 000 77 777 0 066604 2F 000000 11510 798 C130  
 Standard Number: N6660411WX11085 AA

MOD 13 Funding 75000.00  
 Cumulative Funding 557920.00

MOD 14

4100AC N0002411MR55272.00 56212.00  
 LLA :  
 AH 17 1 1804 8B2B 253 SA S04 0 068342 2D 000000 12BE0 000 0E00  
 Standard Number: N0002411RA08B2B

6100AB N0002411MR55272.00 2500.00  
 LLA :  
 AH 17 1 1804 8B2B 253 SA S04 0 068342 2D 000000 12BE0 000 0E00  
 Standard Number: N0002411RA08B2B

MOD 14 Funding 58712.00  
 Cumulative Funding 616632.00

MOD 15

4100AA 1300206543 150000.00  
 LLA :  
 AJ 1711804 8B2B 251 V4R00 0 050120 2D 000000 A00000761089

MOD 15 Funding 150000.00  
 Cumulative Funding 766632.00

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

NAVSEA 5252.232-9104 -- ALLOTMENT OF FUNDS (MAY 1993)

(a) This task order is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this task order for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this task order for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

ITEM	ALLOTTED TO COST	ALLOTTED TO FIXED FEE	ALLOTTED TO AWARD FEE	CPFF	M/HS	EST. POP
1100AA	100,719.00	5,201.00	0.00	105,920.00	0.00	09/25/2008 - 09/24/2009
3100AB	0.00	0.00	0.00	2,000.00	0.00	08/07/2009 - 12/18/2009
4100AA	142,980.00	7,020.00	0.00	150,000.00	0.00	06/30/2011 - 11/30/2011

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral task order modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLIN(s)/SLIN(s) 1100AB, 1100BB, 1100BC, 3100AB, and 3100BA are fully funded and performance under CLIN (s)/SLIN(s) is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

5252.242-9115 TECHNICAL INSTRUCTIONS (APR 1999)

(a) Performance of the work hereunder may be subject to written technical instructions signed by the Contracting Officer's Representative specified in Section G of this contract. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the contract. Technical instructions may

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not be used to: (1) assign additional work under the contract; (2) direct a change as defined in the "CHANGES" clause of this contract; (3) increase or decrease the contract price or estimated contract amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the contract.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the contract or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting Officer that the technical instruction is within the scope of this contract.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement which is not affected by the disputed technical instruction.

#### H-XX NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

#### 52.219-6 NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (JUNE 2003)

(a) Definition. "Small business concern" as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation.

(b) General. (1) Offers are solicited only from small business concerns. Offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected. (2) Any award resulting from this solicitation will be made to a small business concern.

(c) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified acquisition procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

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## SECTION I CONTRACT CLAUSES

In accordance with those contained in the Seaport E Multiple Award Contract (MAC) issued under solicitation N00178-06-D-4000.

### FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000) (NAVSEA VARIATION) (MAR2000)

(a) The Government may extend the term of this contract by written notice(s) to the Contractor within the periods specified below. If more than one option exists, each option is independent of any other option, and the Government has the right to unilaterally exercise any such option whether or not it has exercised other options.

ITEM	OPTION ITEM(S)	LATEST EXERCISE DATE
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1000BA 12 MATOA

1100BA 12 MATOA

1200BA 12 MATOA

2000BA 12 MATOA

2100BA 12 MATOA

3000BA 12 MATOA

3100BA 12 MATOA

3200BA 12 MATOA

MATOA = months after task order award

(b) The total duration of this contract, including the exercise of any option(s) under this clause, shall not exceed five (5) years, however, in accordance with paragraph (g) of the requirements of this contract entitled "LEVEL OF EFFORT" (NAVSEA 5252.216-9122, if the total manhours delineated in paragraph (a) of the LEVEL OF EFFORT requirement have not been expended within the period specified above, the Government may require the contractor to continue to perform the work until the total number of manhours specified in paragraph (a) of the aforementioned requirement have been expended.

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CLAUSES INCORPORATED BY REFERENCE

52.219-6 NOTICE OF SMALL BUSINESS SET-ASIDE (JUN 2003)

52.219-14 LIMITATIONS ON SUBCONTRACTING (DEC 1996)

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## **SECTION J LIST OF ATTACHMENTS**

Attachment 2: Supporting Cost Data

Attachment 3: Cost Summary Format by Task

Attachment 4: FAD for Base Year of TASK 2 - \$105,920

Attachment 5 - FAD for Modification 02 in the amount of \$90,000

Attachment 6 - FAD for Modification 04 in the amount of \$75,000

Attachment 7: Financial Accounting Data Sheet for modification 05 (\$75,000)

Attachment 8: Financial Accounting Data Sheet for modification 06

Attachment 9: Financial Accounting Data Sheet for modification 08 (\$20,000)

Attachment 10: Financial Accounting Data Sheet for modification 09 (\$75,000)

Attachment 11: Financial Accounting Data Sheet for modification 10 (\$90,000)

Attachment 12: Financial Accounting Data Sheet for modification 11

Attachment 13: Financial Accounting Data Sheet for modification 13

Attachment 14: Financial Accounting Data Sheet for modification 14